



## Council Action Form

<b>MEETING DATE</b>	Wednesday, September 13, 2017			
<b>TITLE</b>	NEW BUSINESS ITEM D: Consider an Ordinance Establishing A Commercial Building Fee and Fine Schedule (Ordinance 2017-37, First Read)			
<b>SUBMITTED BY</b>	Name and Title: Whitestown Building Department Director, Dave Taylor Department: Town Administration			
<b>MEETING TYPE</b>	Work Session Executive	<b>Regular</b>	Special	Retreat
<b>AGENDA CLASSIFICATION</b>	Consent	Presentation	Unfinished Business	<b>New Business</b>
	<b>Ordinance</b>	Resolution	Employment Contract	Proposal
<b>ORDINANCE/RESOLUTION</b> (New ordinances or resolutions assigned a new)	<b>1st Reading</b>	2nd Reading	PUBLIC HEARING	3rd Reading
	<b>Ordinance #: 2017-37</b>		Resolution #:	
<b>CONTRACTS</b> (Contracts must be previously signed by vendor for submission)	<u>Contract Required:</u> Yes <b>No</b>		<u>Signed Contract Attached:</u> Yes <b>No</b>	
<b>APPROVALS/REVIEWS</b>	<b>Department Head</b>		<b>Budget/Finance</b>	
	Assistant Town Manager		<b>Legal Counsel - Steve Unger</b>	
	<b>Town Manager</b>		Other:	
<b>BACKGROUND(Includes Description and justification)</b>	One of the goals presented to the Town Council at the February 1, 2017 Strategic Goals Workshop was the review and adjustment of Planning, Zoning and Building Department fees. This ordinance addresses the Building Department's portion of that goal. Building Department Director Dave Taylor conducted market research and is presenting his recommendation for Building Department Fees and Fines via Ordinance 2017-37.			

<b>BUDGET AND FINANCIAL IMPACT</b> (Includes project costs and funding sources)	Budgeted \$:	
	Expenditure \$:	
	Source of Funds \$:	
	Additional Appropriation #:	
	Narrative:	
<b>Resolution and Ordinance Only)</b>	<b>Hold 1st Reading</b>	
	Not Hold 1st Reading	
	Approve on Second Reading	
	Deny Approval	
<b>PROJECT TIMELINE</b>		
<b>STAFF RECOMMENDATION</b> (Town Council reserves the right to accept or deny recommendations)	Staff recommends first read only.	
<b>SUPPLEMENTAL INFORMATION</b> (List of all attachments)	Ordinance 2017-37	